

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 11<sup>th</sup> November 2019</b>			
1.	<b>Attendees and apologies</b>			
	Circulation:	<p>Sarah Gibson, Jim Lynch – (Chair),            Johnny Kidney – Wiltshire Councillor            Trevor Carbin – Wiltshire Councillor            David Thomas, Andy Cadwallader – Wiltshire Highways            Ros Griffiths - Community Engagement Manager</p> <p>Bradford on Avon Town Clerk            Holt Parish Clerk            Limpley Stoke Parish Clerk            Monkton Farleigh Parish Clerk            South Wraxall Parish Clerk            Staverton Parish Clerk            Westwood Parish Clerk            Winsley Parish Council</p> <p>Simon Taylor, Anthony Smith – Wingfield PC            George Mumford – Westwood PC            Matthew Midlane – Monkton Farleigh PC            Trevor Bedeman – Streets Ahead            Ian Barnes – Limpley Stoke PC            Andrew Pearce – Holt PC            John Barnes – Winsley PC            Ann Marie Cooper – Friends of Woolley            Dom Newton – Bradford on Avon TC            Mark Caroe – South Wraxall PC</p>		

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<b>2.</b>	<b>Notes of last meeting</b>			
		Previously circulated		
<b>3.</b>	<b>Financial Position</b>			
		<p>Spend in 2018/19 £24,749            Carry over into 2019/20. £8,425            2019/20 allocation is £10,062 giving a total of £18,587</p> <p>Current amount available including contributions £30,537            Current spend &amp; commitments £26,478            Current remaining budget £4,059</p> <p>Alocations made at meeting £2676 (50% contributions)</p> <p>Leaving a budget of £2721</p>		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Wingfield footway	<p>Works complete but PC not happy with finished result.            Remedial works part 2 due by mid June.            Cost to PC &amp; CATG reduced by 50%. Scheme quote was            £13212, 50% £6606 (£3303 PC, £3303 CATG)</p> <p>JK has written formally to Parvis Khansari setting out concerns            and seeking resolution. PC have now accepted works on the            basis that no charge will be made to them or the CATG.</p> <p>Some kerbing remedials required at farm gate. Programmed            for November</p>	Item to be retained on Agenda until all works completed.	

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b)	Wingfield Church Lane	<p>PC have approved form of calming features &amp; 20mph speed limit. Cost estimate provided to PC. PC have confirmed that they want to proceed with scheme. First stage is formal TRO advert. Scheme estimate is £8369. PC have 50% local funding £4185.</p> <p>Group agreed that scheme should move to TRO stage and support full scheme in principle. Initial funding requirement £2000 (CATG 50%, PC 50%)</p>	<p>TRO advert due in December</p> <p>PC expressed the desire to move the scheme forward as quickly as possible following completion of advert.</p>	
c)	Wingfield A366	<p>Stowford Manor Farm. Discussion on options took place. Speed limit review not supported by PC, alternative option of enhanced signing to be considered. Joint site visit done. Sign &amp; road marking proposal and cost estimate with PC. Approx value £4300.</p> <p>PC advised that further Planning Applications are due to be made and that they would seek funding from these for the works</p> <p>Further site visit undertaken with owner of Farm.</p>	<p>PC have decided to go ahead with signing scheme in advance of any Planning Application from Land owner. Contribution of £1500 made available. Land Owner to be requested to make contribution PC commitment in writing prior to ordering works.</p> <p>Sign face legend to be agreed. Prelim design used legend 'Manor Farm Rural Enterprise Centre'. PC to consider.</p>	<p>PC</p> <p>PC</p>
d)	Holt	<p>Revised designs and cost estimate for Phase 1 approved by PC &amp; CATG. Works to be ordered. (CATG 50%, PC 50%)</p> <p>Village Gates      £4562  Granite setts at mini rbt      £4727  Mini rbt central island alterations      £3605</p> <p>Early Contractor Involvement meeting due w/c 2<sup>nd</sup> September</p>	<p>Gates &amp; granite setts currently programmed for 6<sup>th</sup> to 17<sup>th</sup> January using temp signals  Rbt central island being done by Tarmac 17 to 21<sup>st</sup> February as part of resurfacing works under closure.</p>	<p>DT</p>

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e)	Bradford on Avon	Lower Woolley Street – request for amendments to No entry and Access Only signs. Joint site visit done. Initial sketch plan with requestor.	Proposals and cost estimate prepared. Estimate stands at £2226. Funding agreed by Group. TC have agreed 50% funding. Next action order works.	DT
f)	Bradford on Avon	St Margarets street bus shelter SG requested group to approve and part fund new bus shelter. Quote received from Bus Shelter Ltd for £4824 Group agreed funding. Works ordered. (CATG 50%, PC 50%). Awaiting install date	Shelter due to be installed w/c 11 <sup>th</sup> November. 14 <sup>th</sup> now advised.	
g)	Woolley Green 40mph repeater signs	TB raised concerns about position of speed limit repeater sign & bend warning sign. DT advised that signs can be moved but alterations to posts will be required that need further investigation.	Works cost estimate £600. Works now ordered. To be covered from Ad hoc budgets.	DT
<b>5.</b>	<b>Other schemes for action but not yet a priority</b>			
a)	Turleigh Hill / Belcombe	Area for investigation now covers length from Avoncliffe junction up to 30mph terminal point.  Parish Steward has undertaken some foliage clearance but has reported that the footway has no underlying structure and needs full reconstruction with new kerbs. This is outside the scope of the Area Highways budget.	Action – SG & DN to visit site	SG & DN

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b)	Winsley concerns	<p>PC raised proposal for tree planting on verge areas of B3108 Winsley bypass. AC advised that trees would not be allowed adjacent to a high speed road but that low level shrubs could be possible. The PC could enter into a Section 96 agreement that would allow them to plant and maintain landscaped areas.</p> <p>PC advised of volunteers recording pedestrian crossing numbers at Dane Rise / Hartley Farm as a precursor to a formal crossing provision request.</p>	<p>PC to submit proposal plan for consideration.</p> <p>Site visit completed. Action with PC.</p>	
<b>Substantive schemes</b>				
a)	Winsley Hill. At Canal Bridge	<p>Request for pedestrian route over bridge and defined walking route to west of bridge. Cost estimate £20,000. PC £10K, bid for £10K. Limpley Stoke PC contributing £2,500, Winsley PC £ 7,500.</p> <p>Detail design complete and works ordered. Construction dates 1st to 19<sup>th</sup> July.</p> <p>PC have requested provision of double yellow lines east of bridge. Additional funding may be required as TRO process needed. Agreed that this to be looked at after works have been completed to assess impact. Parking of vehicles on the widened footway during busy periods has been noted. Solutions to prevent parking have been identified.</p>	<p>All works now complete</p> <p>Site visit completed. Awaiting feedback from PC.</p>	

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	Station approach – Bradford on Avon	Revised proposals agreed by Town Council. Estimate stands at £61,356 Substantive bid application form submitted. Local contribution of £2,500 from B on A TC, £2,500 from CATG Awaiting response of substantive bid likely in October / November.	Substantive bid successful. Next action is detail design and inclusion of scheme in 2020/21 works programme.	DT
<b>6.</b>	<b>Other Ongoing Issues</b>			
a)	Bradford on Avon	Market Street – vehicle overruns of footway at top of hill. Awaiting review of impact of yellow box removal. Town Council to consider options and write to Wiltshire Council. Flexible bollards identified as preferred way forward	Action - SG to write to WC setting out preferred option	SG
b)	Bradford on Avon	Rickfield (off Grove Leaze) request for pavement repairs. SG advised that site visit has been done and that path is a right of way. Town Council looking at handrail installation	Site visit arranged for Town Council maintenance group in early November.	SG
c)	Bradford on Avon	Trowbridge Road – kerb / footway overruns – Works now included in pedestrian crossing scheme funded through School Travel Plan. Works delayed due to difficulties with working methods (road closures). Discussions ongoing and will be reprogrammed when working methods agreed.	Crossing works now programmed for early February 2020. To be confirmed.	
<b>7.</b>	<b>New items</b>			
a)	Bradford on Avon Whitehill	DN raised Whitehill and asked that solutions to access be revisited.	DT to action	DT

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	Wingfield Midway Manor	Midway Manor – question raised as to whether chevron boards were previously provided.	No record of chevron signs or verge marker posts has been found. Agreed that this now needs to be raised formally as an issue by the PC using on line request form.	PC
	Bradford on Avon Baileys Barn	Request from Town Council for the provision of Bar Markings. Original request was from resident for yellow lines but this is not seen as an appropriate solution in this residential area. Number of bar markings required is 2. Cost estimate if done on ad hoc order is £300. TC have agreed 50% funding.	Funding agreed. Next action order works.	DT
	Bradford on Avon Belcombe Lodge	Request from Town Council for the provision of Bar Marking. Original request was from resident for yellow lines but this is not seen as an appropriate solution in this residential area. Cost estimate if done on ad hoc order is £150. TC have agreed 50% funding.	Funding agreed. Next action order works.	DT
	South Wraxall	<p>Wild Cross crossroads and Junction of B3109 to Lower Wraxall. DT outlined ongoing concerns raised by PC about the two junctions.</p> <p>Wild Cross crossroads – minor road marking amendments have been ordered. Proposed removal of hedge remains a matter for the PC and landowner.</p> <p>Junction to Lower Wraxall – PC awaiting commitment in writing from landowner to make land available for visibility splay. To be brought to future CATG meeting.</p>		

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8.	<b>Any Other Business:</b>	<p>JK advised of a number of future issues in Limpley Stoke that would be coming forward to the CATG. DT advised that all issues need to be submitted on the Request Form.</p> <p>MM raised Bath Clean Air Zone and requested an update from those officers involved.</p> <p>GM raised Autospeedwatch. DT advised that approval of this is a matter for the Police as this is seen as a substitute for CSW. No response has so far been received from the Police.</p>		
9.	<b>Date of Next Meeting: Monday 10<sup>th</sup> February 2019, County Hall at 4pm</b>			

### Bradford on Avon Community Area Transport Group

#### Highways Officer – David Thomas

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications



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4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

